



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, D.C. 20224

February 14, 20003

MEMORANDUM TO INTERESTED PARTIES

TIRNO-03-H-00001 (Formerly TIRNO-03-Q-COLLECTION)

This cover letter, along with the attached statement of work, proposed evaluation criteria, and project background, constitutes a Request for Information (RFI) regarding the IRS's initiative concerning debt collection-related activities. The RFI sets forth the proposed Request for Quotations/draft contract the IRS would issue to procure collection contractor support services.

The following additional information is provided for your consideration.

The IRS is not authorized to refer delinquent tax debts to Private Collection Agencies for tax collection support services at the present time. The fiscal year 2004 IRS appropriation requests legislation that would authorize the IRS to refer delinquent tax debts to Private Collection Agencies. It is the intent of the IRS to refer delinquent tax receivables to private collection agencies for debt collection services if congressional approval is given and the IRS determines that a referral is appropriate. The debts will be for individual or business taxes and may range from thirty days delinquent until expiration of the statute of limitations on Federal tax debt, generally 10 years from the date of assessment. The debts will be comprised of tax assessments, penalties, interest, and other miscellaneous items.

The purpose of this RFI is to solicit comments from the private collection agency community on the proposed contracting method; method of payment; the statement of work, security (computer and physical), Section 508 compliance; and proposal evaluation methods.

As a point of information, should Congressional approval be given to proceed, the decision has been made to contract for these services through the General Services Administration's Federal Supply Schedule, Financial and Business Solutions, under Special Item Number 520-4, Tax Collection Services. Interested firms who are not on FABS should contact Bertha L. Gelhaus (bertha.gelhaus@gsa.gov) at GSA for information about becoming qualified under Special Item Number (SIN) 520-4 and about potential workshops conducted by GSA on the subject of how to get on Schedule. Current FABS Schedule holders need to contact Ms. Gelhaus to ensure that their contracts contain a pricing structure appropriate to the type of activity we will seek and that all incidental items are included in their contracts.

All potential offerors **must** be on the FABS schedule at the time of offer submission under the *final* Request for Quotations in order to be eligible to compete for an award

All questions regarding this RFI must be submitted electronically to *collection.inquiries@irs.gov (be sure to include the asterisk (*) in the address). All questions and/or comments must include the RFI identifier in the subject line.

If the vendor community expresses significant interest, the IRS will hold an informational meeting tentatively scheduled for March 19, 2003, in the Washington, DC metropolitan area. Please express your interest in attending such a session at the electronic mail address above no later than March 1, 2003, in order for the IRS to finalize arrangements. If insufficient interest is expressed, the session will not be held.

All responses to the RFI are due by 3:00 PM on Monday, March 31, 2003, 45 calendar days from the date of RFI issuance.

Responses delivered by mail or delivery service, to the address below, shall include the RFI identifier, TIRNO-03-H-00001, on the outside of the package.

Internal Revenue Service
Office of Procurement Operations
ATTN: Helen D. Carmona, A:P:O:S
6009 Oxon Hill Road, 5th Floor
Oxon Hill, MD 20745

We thank you for your interest, suggestions and comments intended to make this project work as smooth, efficient and effective as possible.

Sincerely,

Helen D. Carmona

Helen D. Carmona
Contracting Officer

Attachment

Request for Information TIRNO-03-H-00001